

Witchford Village College

Provider Access Policy

January 2020

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact

Juliet Martin
Head of Careers
Telephone: 01353 662053 x162
Email: jmartin@wvc.tmet.org.uk

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into college to speak to students and/or their parents/carers:

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|---------|---|--|--|
| Year 7 | Life Skills PSHE Activote – Skills Service | Life Skills PSHE – Enterprise Assembly – Gideon | Life Skills PSHE |
| Year 8 | Life Skills PSHE STEM Event | Life Skills PSHE Guided Pathways Evening Taster Event CRC | Life Skills PSHE Activote – Skills Service |
| Year 9 | Life Skills PSHE – Employer engagement | Life Skills PSHE University Visit Eyes on the Prize | Life Skills PSHE – World of Work |
| Year 10 | PSHE KS4 Progress and Pathways Evening | PSHE Life Skills – employer visits/workshops/speakers for schools | PSHE UCAS Taster Days at Post 16 Providers Open Evenings at Post 16 providers |
| Year 11 | PSHE Life Skills – range of assemblies Post 16 KS4 Progress and Pathways Evening Careers Fair Apprenticeship info UCAS Application support Open Evenings at Post 16 Providers | PSHE Interview Skills National Apprenticeship Week National Careers Week | Career and Guidance Support – GCSE results |

Please speak to our Juliet Martin to identify the most suitable opportunity for you.

3.3 Premises and facilities

The college will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The college will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Juliet Martin and the site team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers section of the Resource Centre, which is managed by the Resource Centre Manager. The Resource Centre is available to all students at lunch and break times.

4. Approval and review

Reviewed Annually by Executive Principal and Head of School