



13 March 2020

Dear Parent/Carer

I wanted to quickly update you in reference to the Coronavirus outbreak and what we are now doing as a College.

The government advice as of yesterday is that all schools should stay open, subject to local circumstances. We intend to adhere to these instructions and in reference to teaching and learning, this remains our aim.

There are no significant trips or visits planned in the coming weeks until Easter, or large groups of external visitors due to work within the College.

We are in daily contact with all of the Exam Boards, due to the fact that we have a number of practical examinations due over the next few weeks. We are awaiting their guidance on what actions should be taken if the dates have to be changed. Should this happen, then students impacted by this will be contacted direct.

I would ask all parents to give some time to reading the advice issued by Public Health England yesterday, particularly with regard to the new actions that should be taken if members of the household should have any potential symptoms. If as a result your child does need to be kept away from school, could you please inform us of this as soon as possible, so we may keep track of absence.

I understand that this is a period of extreme uncertainty, and we are doing all that we can to keep things 'business as normal' in the College. If circumstances do change, we have clear plans in place to ensure that your child is not significantly impacted, which we will communicate to all parents.

Yours faithfully

Daniel Baxby  
Principal