

January 2022

Dear Parents/Carers,

Re: College Uniform

I am writing to remind you of the high uniform standards expected of students attending Witchford Village College. We have a uniform policy in order to make clear that all students should wear the correct uniform at all times, to indicate what is permitted to wear, what is not permitted and to explain the processes we follow when a student does not wear the correct uniform, including sanctions that will be applied if appropriate. The majority of our students wear the correct uniform on a daily basis.

While we continue through winter with temperatures dropping alongside the continued need to ventilate the school to prevent the spread of covid, students must continue to wear the correct uniform at all times; Blazer with College crest, white shirt tucked in, College tie, black trousers or pleated skirt, V-neck jumper with College crest and plain black shoes. Please click on the link to read the [uniform policy](#) and order from our suppliers should you require to order any items. This does not include tight black miniskirts, jeans or leggings.

We would like to suggest providing under layers to support your child in keeping warm with classroom windows and doors open. These may include, but are not limited to a white vest or thermal under their school shirt, a thermal layer under PE kit (white, black or red) and a black or dark grey/charcoal jumper as an extra layer. While moving around before school, at break and lunch they can add a coat, scarf, hat and gloves. However, these items may not be worn during lessons.

If a student cannot wear the correct uniform for any reason, you must provide your child with a note on the first day explaining the problem and the date by which they will be back in the correct uniform. We expect a student to be back in the correct uniform within 2 or 3 days. During that time, students will borrow the correct uniform from the Behaviour Hub to ensure that the correct uniform is worn at all times.

If you are concerned about the financial impact of providing additional layers, please do not hesitate to contact Mrs Spencer, Inclusion Manager, via her email for support; pspencer@wvc.tela.org.uk.

Yours sincerely,



Rose Cornelius
Deputy Headteacher